



SOLUTION OVERVIEW

Accela Civic Application™ for Occupational Licensing

Occupational licensing software that simplifies licensing review and issuance, keep, and renewal.



Improve occupational licensing for professionals

Accela Civic Application™ for Occupational Licensing is a user-friendly, cloud-based solution that simplifies licensing review and approval for licensed occupations. Clear application workflows and easy mobile access make fans of license holders and agency staff alike.

Benefits



Cut license processing time

With automated workflows and clear approval pathways, Accela® Occupational Licensing cuts the time required to review and process new or renewal occupational licenses.



Enhance customer service

With the Accela Public Portal™ online portal, licensed professionals can initiate an application, renew a license, pay fees online, and upload required documentation at their convenience.



Achieve full transparency

No more wasted time chasing down the status of an application. As the application status changes, license holders are automatically notified so they stay informed as well.



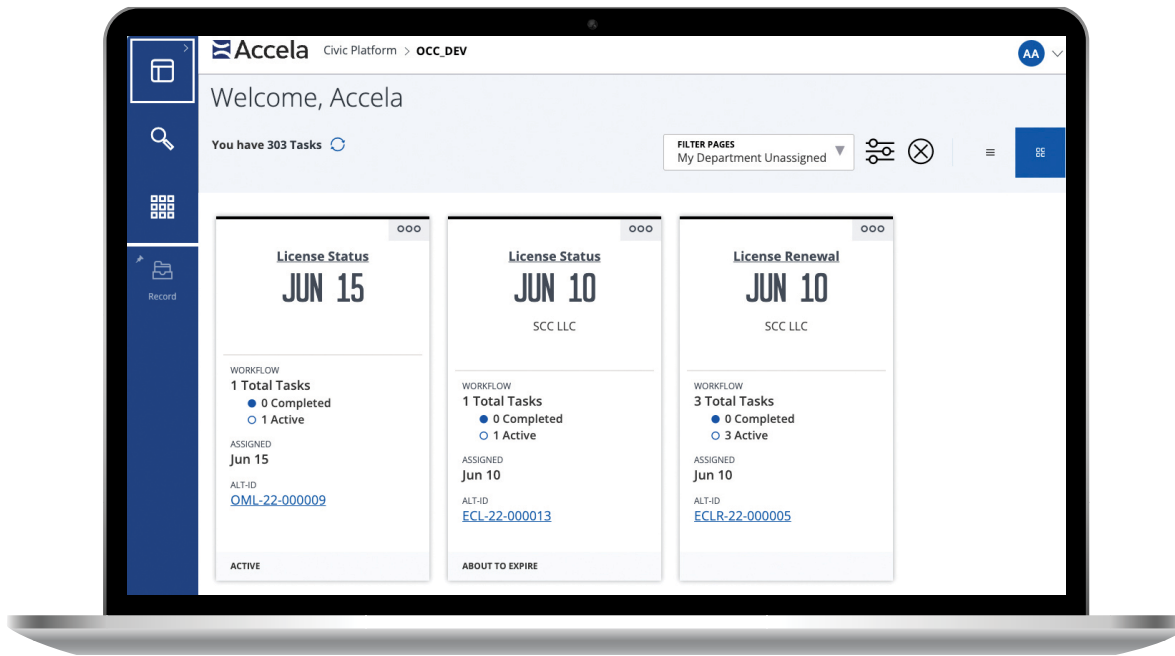
Integrate with other information systems

With an open API, Accela Occupational Licensing facilitates integrations with external information systems to obtain this information — eliminating manual entry and error-prone processes.



Trackable renewal notifications

With Accela Occupational Licensing you can configure the renewal notification method, timing, and message — with a convenient renewal link for licensees and full tracking history of when licensees received renewal reminders.



Features



Online application, renewal, applicant communication and status notification



Intelligent workflow to optimize record flow from submission to final resolution



Mobile-enabled for applicants and agency staff alike



Powerful analytics and reporting



Convenient online payment with full tracking and auditing



Online self-serve licensee portal for applications or renewals



24/7 public access to verify current license holder status or register a complaint



Electronic document submission for employment history, transcripts, CE verification, or other required documentation



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